

Wilson County Board of Education

Policy Description: Agendas	Policy Number: 1.403	Amended Date: 06/04/07
	Rescinds: IID3c1-4	Reviewed: 06/10 Issued: 08/96

1 The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting.
2 Any board member may place items on the agenda for discussion. The particular order may vary from meeting
3 to meeting in keeping with the business at hand.
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5 For a regular board meeting, the agenda (which shall include the consent agenda), together with supporting
6 materials, shall be distributed to board members at least five (5) days prior to the scheduled date of the meeting.
7 The agenda shall be available for public inspection and/or distribution when it is distributed to the board
8 members. At the beginning of each meeting, the Board shall, by a majority vote, approve the agenda for the
9 meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board,
10 however, shall not revise board policies or adopt new ones, unless such action has been scheduled.
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12 Staff members or citizens of the district may suggest items for the agenda.
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14 For items to be considered on the agenda, they must be received in the Director of Schools' office one week
15 prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any
16 background information to the Director of Schools' office so that the material is included in the delivery to the
17 board members prior to the meeting.
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19 **CONSENT AGENDA**

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21 While developing the agenda, the chairman and Director of Schools shall identify routine or non-controversial
22 items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member
23 objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action
24 item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.
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26 **ANNUAL AGENDA**

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28 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month by month
29 actions required by law and those required to carry out the Board's annual goals and objectives and the State
30 Board of Education's performance standards. In addition, the annual agenda shall designate dates to
31 monitor/review designated sections of the Board Policy Manual and to evaluate progress of programs for student
32 achievement.