

Wilson County Board of Education

Policy Description:

Executive Committee

Policy Number:

1.301

Amended Date:

06/04/07

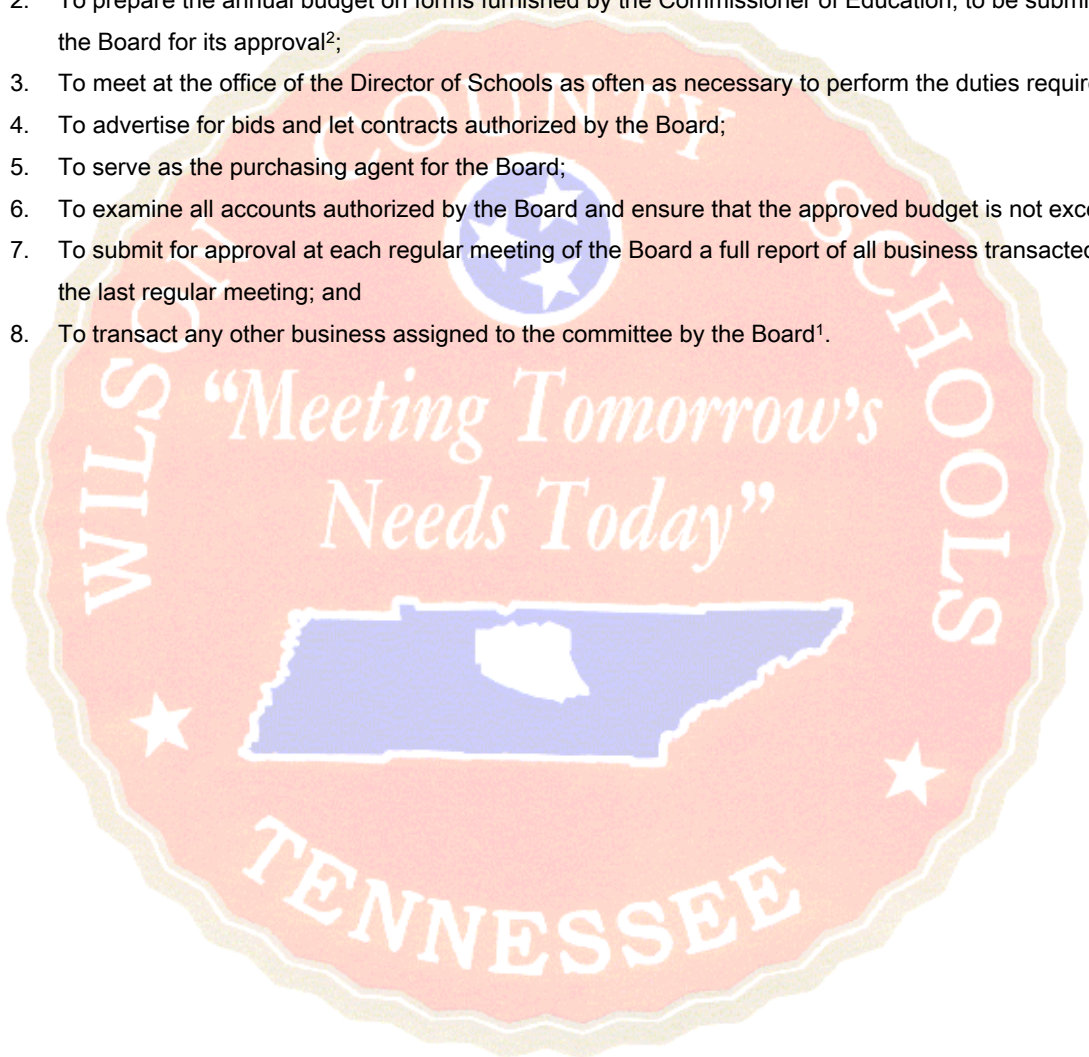
Rescinds:

Reviewed: 06/10

Issued: 06/03/04

1 The chairman of the Board and the Director of Schools shall constitute the executive committee of the Board,
2 with the chairman of the Board serving as the chairman of the executive committee¹. The duties shall be:

- 3
- 4 1. To prepare an agenda for each meeting of the Board;
- 5 2. To prepare the annual budget on forms furnished by the Commissioner of Education, to be submitted to
- 6 the Board for its approval²;
- 7 3. To meet at the office of the Director of Schools as often as necessary to perform the duties required;
- 8 4. To advertise for bids and let contracts authorized by the Board;
- 9 5. To serve as the purchasing agent for the Board;
- 10 6. To examine all accounts authorized by the Board and ensure that the approved budget is not exceeded;
- 11 7. To submit for approval at each regular meeting of the Board a full report of all business transacted since
- 12 the last regular meeting; and
- 13 8. To transact any other business assigned to the committee by the Board¹.



¹ TCA 49-2-206; TCA 49-2-205(3)

² TCA 49-2-203(a)(11)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31