

# Wilson County Board of Education

Policy Description:  Gifts and Bequests	Policy Number: 2.401	Amended Date: 06/04/07
	Rescinds: 600.3 Classified p. 13	Issued: 08/96

1 **GENERAL**

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3 The director of schools is authorized to accept gifts to the school system and may designate others to accept  
4 gifts for particular schools in behalf of the Board.<sup>1</sup> The Board will officially express appreciation to the donor and  
5 all major gifts will be reported to the Board and publicly announced.

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7 In instances where the director of schools or his designee doubts the appropriateness or usefulness of an offered  
8 gift, the gift may be declined or the matter referred to the Board.

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10 In accepting gifts and donations, the following guidelines shall be followed:

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- 12 1. Unless otherwise expressly specified in writing, all property contributed, given, or otherwise placed on  
13 school premises shall for all intents and purposes be a gift and shall become school system property  
14 subject to the same controls and regulations that govern the use of other school owned property.
  - 15 2. Contributions of equipment or services that may involve major costs for installation, maintenance, or  
16 initial or continuing financial commitments from school funds shall be presented by the director of  
17 schools' office for Board consideration and approval.
  - 18 3. Individuals or organizations wanting to contribute supplies or equipment will consult with school officials  
19 about the feasibility of accepting such contributions prior to the solicitation of funds or the making of  
20 budgetary appropriations.
  - 21 4. A list of supplies and equipment which have been contributed shall be reported to the Board by the  
22 director of schools' office monthly.
  - 23 5. Any gift or gifts carrying a monetary value of more than \$100 may not be presented to an employee of  
24 the Wilson County Board without the sanction of the Board. Gifts amounting to less than \$100 will not  
25 require such approval. Failure of any employee to conform to this regulation will result in disciplinary  
26 action.
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<sup>1</sup> TCA 49-6-2006(a)