

Wilson County Board of Education

Policy Description: Employee Developed Materials	Policy Number: 4.405	Amended Date: 06/04/07
	Rescinds:	Issued: 06/03/04

1 Materials developed as part of regular employment are equally the properties of the school system and the
2 employee.

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4 School owned equipment, including computers, may be used for developing and writing programs that will be
5 used as part of the instructional program or for administrative purposes. The school system shall maintain full
6 use of all educational or administrative materials, software, manuals and related materials developed by school
7 system employees during which time they are being compensated. No other compensation to the school
8 system shall be required.

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10 The director of schools shall ensure that a contractual agreement shall be executed between the employee and
11 the Board when requested by the Board and/or the employee.

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13 Educational materials created by the employee during the employee's leisure hours when the employee is not
14 fulfilling contractual duties to the school system are the property of the employee unless the materials are
15 created using school owned equipment.

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