

# Wilson County Board of Education

Policy Description:  Student Guidance Program  Page 1 of 2	Policy Number: 6.400	Amended Date: 02/04/10
	Rescinds: 500	Reviewed: 01/10 Issued: 08/96

1 Each school shall provide a guidance program for all students through the cooperative efforts of the principal,  
2 teachers and school counselor.<sup>1</sup>

3  
4 The program of guidance services shall include such services and activities as:

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- 6 1. Orientation of parents and students to the school program;
- 7 2. Preventative and developmental counseling to students in order to prepare them for their school
- 8 responsibilities and their social and physical development;<sup>2</sup>
- 9 3. Student referral and/or welfare provisions;
- 10 4. Collection and maintenance of student data and record systems;
- 11 5. Student program planning and placement;
- 12 6. Educational and occupational information for use by students, parents and teachers; and
- 13 7. Scheduling student courses and resolving conflicts.

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15 The classroom teacher, because of close contacts with the student, shall be a key person in the guidance  
16 program.

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18 The school guidance departments shall provide leadership to teachers in the guidance area and help them in the  
19 selection of guidance tools and materials and in the administration and interpretation of individual or group tests.

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21 School administrators are authorized to work with recognized groups who may furnish special services to  
22 students. The intended purpose of such groups shall be reported to the Director of Schools.

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24 Additional information regarding student services may be found in the Administrative Manual for this subject.  
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<sup>1</sup> TRR/MS 0520-1-3-.08(1)(b)

<sup>2</sup> TCA 49-6-303 (b)

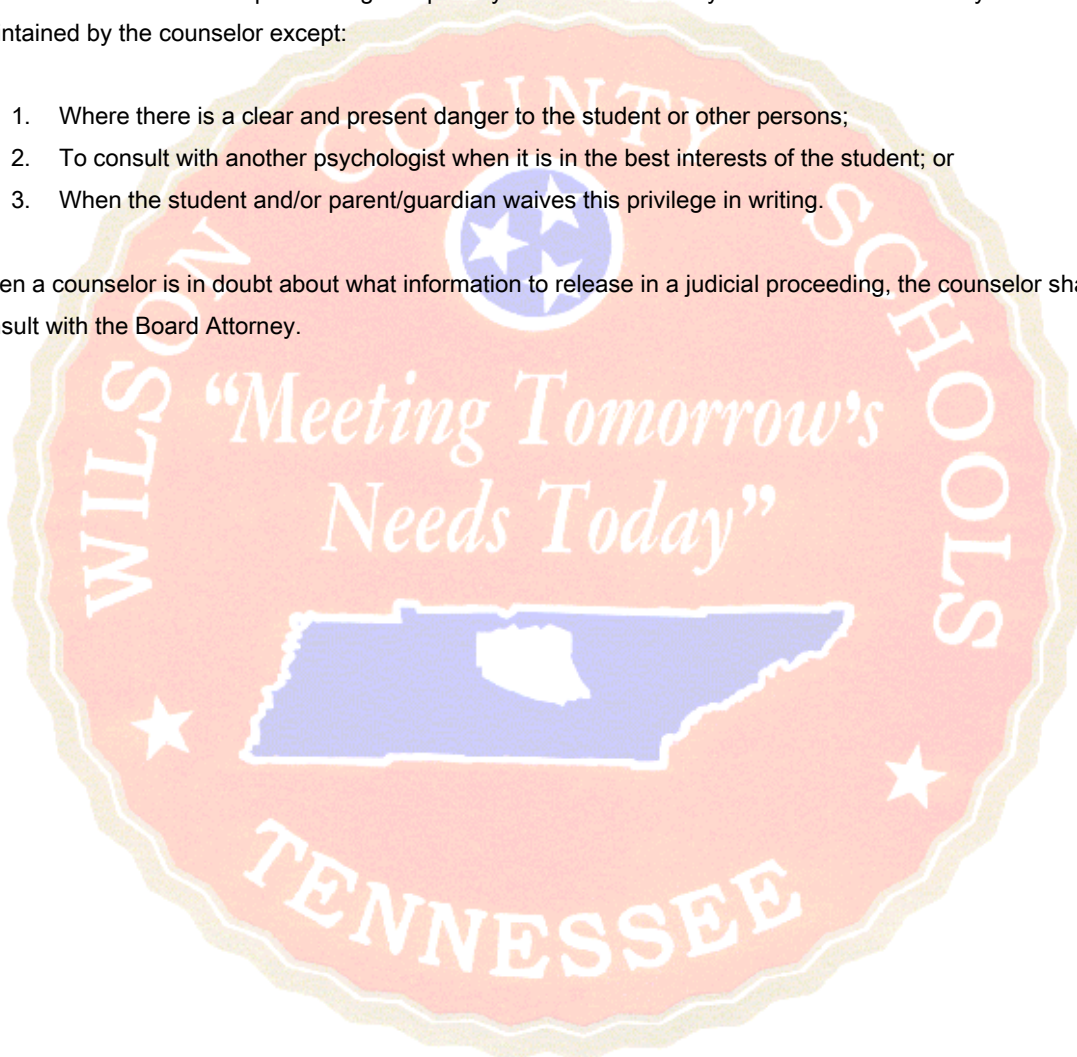
1 **LOTTERY SCHOLARSHIPS**

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3 Each school counselor shall provide incoming freshman with information on college core courses required for the  
4 lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT score, etc.) that must be  
5 met in order to receive a scholarship.<sup>1</sup> School counselors should explain the HOPE Scholarship and its  
6 requirements to their students and impress upon them the benefits of making good grades.

7  
8 School counselors shall respect the right of privacy of the students they counsel. Confidentiality shall be  
9 maintained by the counselor except:

- 10  
11 1. Where there is a clear and present danger to the student or other persons;  
12 2. To consult with another psychologist when it is in the best interests of the student; or  
13 3. When the student and/or parent/guardian waives this privilege in writing.

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15 When a counselor is in doubt about what information to release in a judicial proceeding, the counselor shall  
16 consult with the Board Attorney.



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<sup>1</sup> TCA 49-4-905