

CIGNA

Always remember to ask any doctor you see each and every appointment, if he/she is/still A "CIGNA PROVIDER"

NAME	Address	City	State & Zip
CIGNA Dental Claims	PO Box 188037	Chattanooga	TN, 37422-8037
CIGNA Medical Claims	PO Box 18223	Chattanooga	TN, 37422-7223
CUSTOMER SERVICE PHONE #	1/800-244-6224		

Wilson County Board of Education

All current and updated information that pertains to our medial and dental benefits can be found on our web site.
www.wcschools.com – click on the **STAFF** tab at the top of the page – Click on **Benefits and Insurance** on the side of the page

Scroll down to what you want to print or read

Forms cannot be completed on line they must be printed and completed hand

NAME AND TITLE	DIRECT LINE	FAX	E-MAIL / WEB SITE ADDRESS
Marsha Cummins, Benefits Analyst	615-453-7325	615-453-7292	cumminsm@wcschools.com
Debbie McNeece, Benefits Analyst	615-453-7328	615-453-7292	mcneced@wcschools.com
Mickey Hall, Deputy Director of Schools	615-444-3282	615-453-7292	Hallm@wcschools.com
Select Data Service	1-888-698-1429 x 229	1-888-877-4747	www.selectdataservice.com
Select Data Service	1-888-698-1429 x 227	Debit Card	www.selectdataservice.com
USAbLe Life Accident, Cancer policies	1-800-370-5856	501-399-3806	www.usablelife.com
AFLAC-Brownie Hall	615-444-8565	(615) 443-0336	www.thwins@bellsouth.net www.aflac.com
VSP (no ID card is issued; your social security number is your ID)			www.vsp.com
CareHere Clinic – Follow the prompts and your call will be responded to within the same day	1-877-423-1330	There are No direct phone lines into the clinics for the employees to use	www.carehere.com Registration Code WC 62

Claim forms for CIGNA, Select Data Service, AFLAC and USAbLe Life can be found on our web site. Once on the web site click on the appropriate section and then scroll down for the form you need. **Send the AFLAC or USAbLe disability form sections to Bobbi Stella to complete the employer section only after the employee and doctor's sections have been completed. Send all the original forms to the Central Office for processing.**